TO DO LIST

DONE IT? TICK IT!

☐ **Decide on your fundraising activity and date**
Get brainstorming! Whether you choose an afternoon tea, cake sale or coffee morning make sure your event is manageable and you have enough prep time to organise.

☐ **Invite your guests!**
Inviting your guests is the most important part! You want to enjoy your event with a great group of people, who will all get behind supporting the cause. Why not send an all staff email, message your friends, add it to the parents newsletter or use our custom invites to let people know.

☐ **Get baking!**
Cook up a delicious treat. We've given you a head start with some exclusive recipes for Classic Scones, Lemon Drizzle Cake, Banana Bread and Vegan Brownies within this pack!

☐ **Dress for the occasion!**
We've kitted you out with everything you'll need to elevate your event including cake toppers, cake labels, bunting, posters and more! All within this pack or available to download online at **hospice.org.im/cakesforcare**

☐ **Fundraise for our cause**
Don't forget to collect donations at your event. Every penny helps us make a difference.

☐ **Capture your event**
Make sure to use social media to shout about the good work you're doing in supporting our cause. Share your photos by tagging **@Hospice.IOM**

☐ **Donate**
Pay in your fundraising. We have various ways you can donate your proceeds which you can find out more about within this pack.